



Memorandum

To: Mayor Biss and Members of the City Council
From: Luke Stowe, City Manager
Subject: Weekly City Manager's Update
Date: May 8, 2026

STAFF REPORTS BY DEPARTMENT

Weekly Report for May 4, 2026 – May 8, 2026

City Manager's Office

Weekly Federal Activity Update
Weekly Bids Advertised

Community Development

Weekly Zoning Report
Weekly Field Inspection Report

Health Department

Weekly Health Department Report

Law Department

Weekly Liquor License Application Report

Clerk's Office

No Report

Legislative Reading

NWMC Weekly Report

**STANDING COMMITTEES OF THE COUNCIL &
MAYORAL APPOINTED BOARDS, COMMISSIONS & COMMITTEES**

Monday, May 11, 2026

5:00 PM: [Administrative & Public Works Committee](#)

5:15 PM: [Planning & Development Committee](#)

5:45 PM: [City Council](#)

Tuesday, May 12, 2026

5:00 PM: [NU-City Committee](#)

6:00 PM: [Preservation Committee](#)

Wednesday, May 13, 2026

7:00 PM: [Land Use Commission - CANCELED](#)

Thursday, May 14, 2026

7:00 PM: [Social Services Committee](#)

Friday, May 15, 2026

7:15 AM: [Utilities Commission](#)

Check the City's Calendar for updates

[City of Evanston - Calendar](#)

City of Evanston Committee Webpage:

[City of Evanston – Boards, Commissions and Committees](#)



To: Luke Stowe, City Manager

From: Deputy Chief Melissa Sacluti on behalf of Executive Officer, Commander Chelsea Brown

Subject: Weekly Federal Activity Update

Date: May 08, 2026

There were no federal immigration enforcement operations reported this week.



Memorandum

To: Luke Stowe, City Manager

From: Hitesh Desai, CFO/ City Treasurer
Tammi Nunez, Purchasing Manager

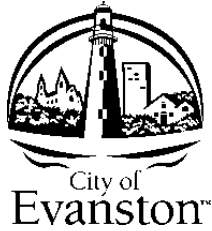
Subject: Bids/ RFPs/ RFQs Advertised during the Week of May 4, 2026

Date: May 8, 2026

The following is a list of advertised projects, and the anticipated date each will be presented to the Council or Library Board.

Bids/RFPs/RFQs sent during the Week of May 4, 2026

Bid/RFP/RFQ Name	Requesting Dept.	Description of Project	Budget Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
Janitorial Services for Various City Facilities	Admin Service	The City of Evanston's Administrative Services Department is seeking proposals from experienced firms for Janitorial Services at Various City Facilities.	\$65,064.00	06/16	08/24



Memorandum

To: Honorable Mayor and Members of the City Council
From: Liz Williams, Planning & Zoning Manager
Subject: Weekly Zoning Report
Date: 05/08/2026

Enclosed is the weekly report of zoning applications received, pending or in review. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (224) 296-4489 or ewilliams@cityofevanston.org if you have any questions or need additional information.

Cases Received , Pending, or in Process of Review between: April 30, 2026 to May 6, 2026

Zoning Reviews (Zoning Analysis and Permits)

Ward	Property Address	Zoning	Type	Project or Permit Description	Received	Status
2	838 Grey Avenue	R2	Building Permit	ADU	03/13/26	non-compliant, pending revisions or variation application
2	1115 Dewey Avenue	R3	Building Permit	New Garage	03/16/16	pending additional information from the applicant
2	1146 Fowler Avenue	R2	Building Permit	1-Story Addition	04/13/26	pending additional information from the applicant
2	1600 Greenwood Street	R3	Building Permit	2nd Story Addition	04/15/26	non-compliant, pending revisions or variation application
3	827-831 Chicago Avenue	C1a	Zoning Analysis	Tenant improvement and conversion of an existing building at 831 Chicago Ave. to a child daycare facility with an outdoor playground in the rear of the property. The application also includes the building and parking lot at 827-829 Chicago Ave.	01/12/26	pending additional information from the applicant
3	1018 Michigan Avenue	R1	Building Permit	New Garage	04/13/26	pending staff review
4	1009 Wesley Avenue #4	R3	Building Permit	New Carport	01/02/26	pending additional information from the applicant
5	2012 Maple Avenue	R4a	Building Permit	New Garage	02/10/26	non-compliant; pending revisions or variation application
5	828 Noyes Street	B1	Zoning Analysis	Applicant proposes to redevelop first floor of an existing mixed-use building to add eight (8) more residential units, and shrink the current retail frontage from 3,200 sf to 1,800sf	04/13/26	non-compliant, pending future PD Amendment application
6	2726 Lawndale Avenue	R1	Building Permit	New Garage	02/23/26	non-compliant; pending revisions or variation application
6	2701 Harrison Street	R1	Zoning Analysis	2nd Story Addition	03/25/26	non-compliant; pending revisions or variation application
6	2731 Thayer Street	R1	Building Permit	Addition to existing 2-flat	03/30/26	pending staff review
6	2440 Prospect Avenue	R1	Building Permit	Attached Garage	04/07/26	pending additional information from the applicant
6	2409 Lawndale Avenue	R1	Zoning Analysis	1-Story Addition	04/28/26	non-compliant, pending variation application
6	2311 Lincoln Street	R1	Building Permit	Addition	04/28/26	pending staff review
7	1900 Central Street	B1a/oCSC	Zoning Analysis	Demolition of the existing Chase Bank and construction of a new Chase Bank	09/22/25	pending staff review
7	2722 Green Bay Road	C2, oCSC	Zoning Analysis	Conversion of the existing building (former Office Depot) and construction of a new 2-story addition for a commercial indoor recreation facility for baseball, flag football and soccer. The development would function as a youth sports practice, skills-training, and young player game facility. Use of the facility would be limited to organized youth practices of both private and Evanston sports organizations, training sessions, clinics, camps, and private group events. The facility will operate year-round to host planned events.	03/04/26	pending revisions from applicant
7	1126 Grant Street	R1	Building Permit	1-Story Addition	04/13/26	non-compliant; pending revisions or variation application
7	2143 Hartrey Avenue	R1	Building Permit	New Garage	04/15/26	pending staff review
9	1810 Monroe Street	R3	Building Permit	New ADU	04/21/26	pending revisions from applicant
9	807 South Boulevard	R1	Building Permit	1-story addition	05/01/26	pending staff review

Pending building permit and zoning analysis reviews older than 6 months where there has not been activity are periodically removed from the zoning report.

Miscellaneous Zoning Cases (Entitlements)

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1632 Sheridan Road	R1	Minor Variation	New Garage and ADU Addition	04/27/26	pending staff review
2	900 Clark Street	RP	Planned Development	New 27-story mixed-use building with ground floor retail and 383 dwelling units	01/28/25	pending revisions from applicant

2	2308 Main Street	C1	Special Use	Special Use to allow a wholesale goods establishment interior only tenant improvement of an existing ~9K square foot space in existing single-level multi-tenant building to be used as a mini-fulfillment center that will for short-term store products for intended for delivery within a five mile radius to customer who have placed online orders using the Amazon app.	04/09/26	Pending Future Land Use Commission hearing on 05/27/26
2	1723 Greenleaf Street	R3	Minor Variation	Deck proposed to be located in a side yard when it is required to be located in a rear yard	04/10/26	pending staff review
4	740 Main Street	B2, oCSC	Special Use	Establishment of a new veterinary clinic in an existing ground floor space	03/03/26	LUC Recommended for Approval, Pending future P&D and City Council meeting on 05/11/26
5	1103 Emerson Street	R6	Major Variations	Demolition of existing structures (2-flat & 4-flat) and construction of a 5-story building with 6 rooming units (including 18 bedrooms), 24 dwelling units, and 5 on-site parking stalls.	12/03/25	LUC Recommended for Approval, Pending future Planning & Development Committee and City Council Meeting on 05/11/26
5	2012 Maple Avenue	R4a	Minor Variation	New Garage	04/23/26	pending staff review
6	2320 Pioneer Road	R4	Planned Development	An amendment the existing Planned Development and Special Use at the Three Crowns retirement community, which would allow site modifications (new parking areas, curb cut and landscaping) as well as building modifications (addition of elevator tower, minor building addition, interior renovation from assisted living to independent living within the Pioneer Building).	02/04/26	Pending Future Land Use Commission hearing on 05/27/26
6	2701 Harrison Street	R1	Minor Variation	Rear setback and 2nd story addition	04/10/26	pending staff review
6	3233 - 3249 Central Street	R4, oCSC	Major Variation	Proposal to construct 10 townhomes including 1 Inclusionary Housing Unit . Major variations for (1) building height, (2) rear yard coverage, and (3) building lot coverage.	05/04/26	pending staff review
6	2508 Isabella Street	R1	Minor Variation	Building lot coverage and impervious surface for a new single-family home and detached garage	04/20/26	pending staff review
6	2409 Lawndale Avenue	R1	Minor Variation	1-story addition exceeding building lot coverage	05/01/26	pending staff review
7	831 Ingleside Place	R1	Major Variation	Major variation to allow a reduced rear yard setback for an addition	12/03/25	pending revisions from applicant
8	301 Callan Avenue (Elks Park)	OS	Special Use and Text Amendment	Text Amendment to 6-15-9-3 to allow 'Urban Farm' and "Neighborhood Garden" as a special use in the OS district. Amendment to 6-18-3 to change 'Urban Farm' definition. Special Use to allow Evanston Grows to operate an urban farm at Elks Park	05/01/26	pending staff review
8	337 Howard Street	B3	Administrative Review Use	New Type 2 Restaurant (Belizean Cuisine)	04/30/26	pending staff review
8	707 W Howard Street	B3	Text Amendment & Special Use	Zoning text amendment to allow performance entertainment venues as a special use within the B3 zone district	07/02/25	pending revisions from applicant
NONE	NONE	NA	Text Amendment	Zoning text amendment to refine the definition of Temporary Use in 6-18-3 adn adding a definition for Temporary	Received from Referrals Committee	pending staff review

End of Worksheet



To: Luke Stowe, City Manager
From: Ciprian Radoescu, HVAC/Mechanical Inspector
Subject: Weekly Field Inspection Report
Date: May, 8 2026

Enclosed is the weekly summary report of field inspections for construction projects under special monitoring. The report includes the ward, property address, type of construction, inspector notes, and date received.

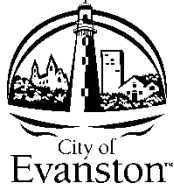
Please contact me at cradoescu@cityofevanston.org if you have any questions or need additional information.

Weekly Field Inspection Report

May 8, 2026

Ward	Property Address	Job Description	Construction Type	Inspector Notes
Ward 1	2169 Campus Drive 24BLDC_0005	New construction	New Construction	MEP inspections continue. Proper signage, construction fence and safety in place.
Ward 4	1012 Church Street Northlight Theater 24BLDC-0004	Construction of a new two-story theatre	New Construction	MEP inspections continue. Temporary bike lane is in place. The alleyway has been closed with offsite parking provided for residents.
Ward 1	1621 Chicago Avenue 25BLDC-0005	NEW CONSTRUCTION OF 11 STORY (110 dwelling unit) RESIDENTIAL APARTMENT BUILDING	New Construction	Construction permit issued. Construction fence installed. Temporary pedestrian and bike lane in place.
N/A	Truck Route	N/A	N/A	No changes. Street sweeping continues. Truck route continues to be monitored for speed and debris.
Ward 7	1501 Central Street 24BLDC-0002	Ryan field	New Construction	Framing and MEP inspections continue at stadium. Street sweepers continue to address roadway dust and debris. All trucks continue to pass through truck washing station with manual washing of trucks and street. Construction fence is in place and in good condition.
Ward 3	504 South Boulevard 23BLDC-0002	New 5-story apartment building providing 60 units	New Construction	MEP inspections continue. Vibration monitoring continues.
Ward 2	1611 Church Street 24EXTR-0298	Conversion of existing industrial structure to 8 residential units plus one ADU	Remodeling and	MEP inspections continue.

			New Construction	
Ward 7	2305 Sheridan Road 25INTC-0209	Interior renovation of existing 4 stories with basement r-2 dormitory	Renovation	MEP inspections continue. Construction fence in place with proper signage.
Ward 3	819 Judson Avenue 24BLDC-0001	New construction of a four-unit building	New Construction	MEP inspections continue. Construction fence in place.
Ward 4	910 Custer Ave 25BLDC-0002	Construction of a new five-story 230-unit residential multifamily building	New Construction	Proper signage, construction fence and safety in place.



Memorandum

To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Director, Department of Health & Human

Services Subject: Food Establishment License Application Weekly Report

Date: May 08, 2026

Ward	Property Address	Business Name	Date Received	Current Status
8	751 Howard St	Sabrosura Coffee Bar	1/09/2025	Pending Reviews and Inspections
8	1717 Howard St	Showkey African Cuisine	8/26/2024	Pending Building Permit Application
8	565 Howard St	T.E & Company	8/22/2024	Pending Building Permit Issuance
4	1310 ½ Chicago Ave	Peeled Juice Bar	5/9/2024	Pending Building Permit Issuance and Inspections
8	743 Howard	Zion African Market	6/12/25	Pending Health Inspection
5	1600 Simpson	Foster School	5/12/25	Pending Health Review and Inspections
7	1030 Central St	Canal Shores Outdoor Patio	9/11/25	Pending new BP, Inspections, and FCO
2	2400 Main St.	Snowfruit 558 – within Food4Less	9/18/25	Pending Inspections and FCO
4	1563 Sherman Ave	Giordano's	11/20/25	Pending Inspections and FCO
1	1716 Sherman Ave	Night Owl Productions	12/9/25	Pending Inspections and FCO
7	2001 Sheridan Rd	Jacobs Cafe	1/8/26	Pending Inspections and FCO
2	2312 Main St.	Amazon-ZCG7-Main St	1/13/26	Pending Zoning Approval, Building Permit, Insps
2	2430 Main St.	U Taco	2/11/26	Pending Building Permit, Inspections and FCO
8	337 Howard St	501 Belizean Cuisine	3/17/26	Pending Zoning Approval and Inspection
4	1010 Church St	The Addled Bunny	4/8/26	Pending Inspections and FCO
7	1921 Central	Tallgrass	4/23/26	Pending Reviews, Inspections, FCO
1	1607 Chicago	Lizzano	5/7/26	New submission; pending initial fee payment



Liquor Licensing
liquorlicense@cityofevanston.org

To: Honorable Mayor and Members of the City Council

From: Brian George, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: May 8, 2026

Enclosed is the weekly report of liquor applications received and pending. The report includes the ward, business addresses, license types, descriptions, and current application statuses.

More details can be found on the [Liquor license](#) webpage.

Weekly Liquor Licensing Report

Liquor applications received and pending for the week of May 8, 2026

Annual License

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROCESSED HOURS FOR LIQUOR SALES	STATUS
1	Land & Lake Café	1710 Orrington Ave. Evanston, IL 60201	C	Restaurant	7 a.m. — 1 a.m. (Mon-Wed); 7 a.m. — 2a.m. (Thur-Sun)	Application pending

One-Day License

WARD	APPLICANT NAME	EVENT LOCATION	LIQUOR CLASS	CLASS DESCRIPTION	EVENT DATE(S)	STATUS
8	Janet Santillanes	300 Dodge St., Evanston, IL 60201	Z-4	Alcoholic Beverages	May 9, 2026	License issued
1	Firehouse Grill	1700 Sheridan Rd. Evanston, IL 60201	Z-5	Alcoholic Beverages	June 19, 2026	Application pending
3	The Main-Dempster Mile	Various locations	Z-2	Alcoholic Beverages	June 27, 2026	License issued



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING MAY 8, 2026

HAPPY MOTHER'S DAY!!

Two Weeks Left to RSVP for the 2026 NWMC Gala!

It's time to RSVP for the NWMC Gala, scheduled for Wednesday, June 10, at Independence Grove in *Libertyville*. The Gala will celebrate the NWMC's 68th anniversary and the inauguration of the organization's FY 2026-2027 officers. A reception will be held at 6:00 p.m. followed by dinner at 7:00 p.m. Please RSVP by Friday, May 22 to Marina Durso, mdurso@nwmc-cog.org or 847-296-9200. *Staff contacts: Mark Fowler, Larry Bury, Marina Durso*

US DOT Opens Grants for Railroad Crossing Safety Projects

As previously reported, the US Department of Transportation (US DOT) is accepting applications for its [Crossing Safety Program and Railroad Crossing Elimination \(RCE\) Grant Program](#). RCE will award over \$1.1 billion in funds to projects that provide 1) grade separation, 2) track relocation, 3) installation of protective devices, signals, and signs, 4) other measures to improve safety, or planning, review, or 5) design of the above improvements. Minimum awards, except for planning projects, are \$1,000,000, with no predetermined maximum award. Applications are due by Monday June 8 at 10:59 p.m. To learn more, including how to apply, [read the Notice of Funding Opportunity](#). *Staff contacts: Eric Czarnota, Brian Larson*

Last Call to Apply for 2026 Rails to Trails Grants

From the Rails to Trails Conservancy:

The Rails to Trails Conservancy (RTC) [trail grant program](#) supports organizations at all levels—from local and national nonprofits to public agencies—with a focus on community-based leadership and engagement and long-term impact. In 2026, RTC will award approximately \$110,000 to organizations and local agencies that are working to develop and connect equitable trail networks. To support a wide variety of projects and programs that support the physical development of trails and reflect elements of the [TrailNation Playbook](#), grant amounts will range between \$10,000 and \$25,000.

All applications are due by 10:59 p.m. on Sunday, May 10. For the 2026 Trail Grants funding cycle, only projects that support the planning, construction, improvement and maintenance of trails and trail networks in the U.S. will be considered. [Review eligibility requirements](#) on the Rails to Trails Conservancy website. [Apply now](#). *Staff contacts: Eric Czarnota, Brian Larson*

Be a Bicycle-Friendly Community!

As previously reported, the League of American Bicyclists is accepting Bicycle Friendly Community (BFC) applications through Wednesday, June 17 for the 2027-2030 cohort. The League of American Bicyclists provides a roadmap, hands-on assistance and recognition for communities seeking to build places more welcoming to people who bike. Past and present NWMC member communities with BFC status include Silver-ranked *Evanston* and Bronze-ranked *Glenview, Highland Park, Niles, Schaumburg, and Wilmette*. To learn more about the BFC program, please visit the [League of American Bicyclists website](#). *Staff contacts: Eric Czarnota, Brian Larson*

MMC Releases Home Grown Housing Strategies

From the Metropolitan Mayors Caucus:

The Metropolitan Mayors Caucus recently unveiled *Home Grown: Local Housing Strategies in Action*, an online resource that documents successful housing policies, programs, and developments from across the Chicago region.

Home Grown features more than 70 case studies addressing issues ranging from housing affordability and supply to home rehabilitation and physical accessibility. Case studies, developed through interviews with local governments

and development partners, outline how each strategy was developed, funded, and implemented – along with outcomes and key lessons learned.

“On behalf of the Metropolitan Mayors Caucus, I would like to say thank you to the dozens of mayors and municipal staff who contributed their time and insights through interviews,” said Village of Romeoville Mayor John Noak, Chair of the Metropolitan Mayors Caucus’ Executive Board. “Your leadership has helped create a resource that benefits municipalities across the region.”

Home Grown emphasizes real-world examples that municipalities can adapt to fit their own needs. Mayors, planners, and other stakeholders can quickly identify proven strategies used by peer municipalities to advance priorities such as attainable homeownership, affordable and mixed-income housing, lead service line replacement, neighborhood revitalization, and supportive housing for people with disabilities.

“Home Grown reflects the power of local innovation,” said Village of Broadview Mayor Katrina Thompson, Chair of the Metropolitan Mayors Caucus’ Housing and Community Development Committee. “When we share what’s working across our region, we empower municipalities to respond to housing challenges with solutions that are not only practical, but rooted in the real needs of the people we serve.”

The platform organizes content into major categories of developments, policies and programs, along with detailed subcategories, making it easy for users to navigate and identify relevant strategies. With its user-friendly and in-depth content, the Home Grown website serves as a valuable guide for municipalities seeking to expand housing opportunities while maintaining local control.

The Home Grown website is now live and available to the public. To explore local housing strategies in action, visit: <https://mayorscaucus.org/homegrown>.

Cook County Offering ITEP Support

From the Cook County Department of Transportation and Highways:

The Active Transportation Alliance (ATA) and Cook County Department of Public Health (CCDPH) are offering free support to help fifteen suburban Cook County municipalities submit strong, competitive ITEP applications, including one-on-one coaching and work plan (including three sessions with ATA staff), help in developing your application narrative, support gathering data, maps and community input, and peer learning with other communities.

Additionally, seven participating communities will receive \$2,000 to fund small-scale safe streets improvements like pedestrian crossing signage or bike racks. Eligible applicants must be suburban Cook County municipalities or partners, communities planning to apply for ITEP in 2026, teams ready to commit to the process (June through September support and virtual trainings), with priority given to [CMAP Cohort 3 & 4](#) communities. To request technical assistance on your 2026 ITEP application, please complete the [request form](#) by Monday, May 11, and visit the [project page](#) for more information. *Staff contacts: Eric Czarnota, Brian Larson*

Newsy Items of the Week

Daily Herald: [An airborne assist: Drones becoming new first responders in suburban policing](#)

Chicago Sun-Times: [Gov. Pritzker’s affordable housing plan tests his relationship with local leaders](#)

Governing: [As E-Bikes Proliferate, Regulations \(and Misunderstandings\) Abound](#)

Daily Herald: [‘A game changer’: Mount Prospect receives \\$850,000 federal grant for fire station rehab](#)

Crain’s Chicago Business: [Evanston gets first \\$369K mini-homes built to counter high housing costs](#)

NPR Illinois: [How well can EVs handle the heat — and the cold? AAA put them to the test](#)

Meetings and Events

NWMC Health Directors Committee will meet on Monday, May 11 at 2:00 p.m. at the *Arlington Heights Village Hall*.

NWMC Bicycle and Pedestrian Committee will meet on Tuesday, May 12 at 10:30 a.m. at the NWMC office and via videoconference.

NWMC Board of Directors will meet on Wednesday, May 13 at 6:00 p.m. at the NWMC office and via videoconference.

NWMC Local Government Communicators Committee will meet on Thursday, May 14 at 12:00 p.m. via videoconference.

NWMC Legislative Committee will meet on Wednesday, May 20 at 8:30 a.m. via videoconference.

NWMC Transportation Committee will meet on Thursday, May 21 at 8:30 a.m. at the NWMC office and via videoconference.

NWMC Staff

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Larry Bury	Deputy Director	lbury@nwmc-cog.org
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Marina Durso	Executive Assistant	mdurso@nwmc-cog.org
Brian Larson	Program Associate for Transportation	blarson@nwmc-cog.org
Chris Staron	Policy Director	cstaron@nwmc-cog.org

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